



Office of the City Mayor

EXECUTIVE ORDER No. 62 Series of 2020

PRESCRIBING GUIDELINES ON THE ADOPTION OF PRESIDENTIAL PROCLAMATION NUMBER 922 (DECLARING A STATE OF PUBLIC HEALTH EMERGENCY THROUGHOUT THE PHILIPPINES) IN THE CITY OF BAYUGAN

WHEREAS, on March 8, 2020, President Rodrigo Duterte signed Proclamation No. 922 declaring a state of public health emergency following a confirmed local transmission of the coronavirus disease or COVID-19;

WHEREAS, Local Executive Order No. 54 Series of 2020 was issued last February 12, 2020 for the organization of an Inter-Agency Task Force for the management of Novel Corona Virus (2019 nCoV), which was first discovered in the city of Wuhan, Hubei Province, People's Republic of China ("China"), and it is considered to be a severe, potentially fatal respiratory illness that can result in pneumonia, acute respiratory distress syndrome, septic shock, and multi-organ failure;

NOW THEREFORE, I, KIRK A. ASIS, Mayor of the City of Bayugan, Agusan del Sur, by virtue of the powers vested in me by law, do hereby order:

SECTION 1. ADOPTION OF PRESIDENT RODRIGO DUTERTE'S PROCLAMATION NO. 922. President Rodrigo Duterte's Proclamation No. 922 entitled, "*Declaring a State of Public Health Emergency throughout the Philippines*" is hereby adopted. Based on Proclamation No. 922, signed by the President on March 8, the declaration of a State of Public Health Emergency was made to mobilize governmental and non-governmental agencies to respond to the threat. Under the Proclamation, all government agencies and LGUs were enjoined to render full assistance and cooperation and mobilize the necessary resources to undertake critical, urgent, and appropriate response and measures in a timely manner to curtail and eliminate the COVID-19 threat.

SECTION 2. AUTOMATIC CANCELLATION OR SUSPENSION OF ANY GROUP EVENT ACTIVITIES AND GATHERINGS. The following guidelines shall be followed for the automatic cancellation or suspension of any group event activities and gatherings in Bayugan City, to wit:

- a. Cancel flag ceremony and retreat until after the Public Health Emergency is lifted or withdrawn;
- b. Both local and national employees are instructed to clean and disinfect their offices, individual personal spaces, and areas that are frequently used by the public. Heads of local and national offices are mandated to create a daily disinfection schedule for frequently touched surfaces inside their offices;
- c. Said employees are banned from receiving personal visitors. Only individuals who have transactions with the government are allowed in the offices;
- d. Offices should ensure that hand sanitizers or alcohol should be made available to the public before entering and leaving the offices. Employees should practice regular handwashing using soap and water;
- e. Employees who have shortness of breath, fever, cough, cold and flu-like symptoms shall stay home and have themselves checked by a doctor. They should bring a doctor's medical certificate that they are cleared to report back to work;
- f. Employees are prohibited to share food and eating utensils with others during meals in their offices. Everyone is required to bring their own re-usable dining wares;
- g. All Araw ng Barangay celebrations, Barangay Assembly and the like shall be canceled or postponed until after the Public Health Emergency is lifted or withdrawn. The conduct of "*Hiniusang Serbisyo Alang sa Bayuganon*" Bayugan City-On-Wheels shall be canceled until after the Public Health Emergency is lifted or withdrawn.

However, there shall be no disruption in the delivery of basic government services in the appropriate government building and offices;

- h. Personal follow-ups of transactions/ requests of clients are prohibited. Clients are required to make phone or email follow-ups. Offices should ensure that clients are promptly attended to in this mode of follow-up. The City Government Landline Number is (085) 830 2285 and its email address is lgu.bayugancity@gmail.com;
- i. Heads of offices should allow online and email submissions for simple documents, which include but is not limited to invitations, simple requests, and non-essential documents;
- j. All foreign travels of employees for leisure and vacation are hereby canceled until after the Public Health Emergency is lifted or withdrawn. Anyone caught in violation shall be dismissed or shall be charged administratively;
- k. Lakbay Aral visits or any benchmarking activities to Bayugan City government offices are hereby postponed until after the Public Health Emergency is lifted or withdrawn;
- l. The City Health Office is hereby ordered to conduct misting disinfection in public places and government offices;
- m. The City Health Office shall ensure that Sec. 8 of RA 11332 per Proclamation 922 shall be strictly followed, including Local Executive Order No. 54 Series of 2020. All Barangay Health Workers shall form part of the said Orders;
- n. All barangays are mandated to activate their Barangay Health Emergency Response Teams to support the CHO and the DOH in implementing RA 11332;
- o. Bayugan City Reports contact information shall be used for public reporting of suspected cases for follow-up by CHO. Landline Number is (085) 830 2285; Email Address: lgu.bayugancity@gmail.com; Facebook: <https://www.facebook.com/lnBayugan/>;

PRIVATE SECTOR

- p. Private Organizations, business establishments, and other offices are strongly encouraged to postpone non-essential mass gatherings until after the Public Health Emergency is lifted or withdrawn;
- q. All restaurants, hotels/inns and other event centers are strongly encouraged to allow their clients to reschedule or rebook events without additional charges and penalties;
- r. Banks, hotels/inns, restaurants, hospitals, places of worship, buses, tricycles, ride-sharing vehicles, bus and van terminals, government offices, schools, trial courts, recreational centers, funeral parlors, internet cafes, all business establishments, palengkes and ALL other places where people frequently gather should have their DAILY DISINFECTION PROTOCOLS for frequently touched surfaces;
- s. Restaurant and other food vendors are mandated to use hairnets, masks, and gloves in food handling. Proper food handling protocols should at all times be observed;
- t. In the absence of an official advisory from the Department of Education (DepEd) and Commission on Higher Education (CHED), schools are mandated to implement distance learning and provide home assignments and worksheets, accelerate their school calendar to shorten the school year and postpone recognition and graduation activities until after the Public Health Emergency is lifted or withdrawn;
- u. Places of worship are mandated to issue guidelines in the conduct of activities for the observance of Lent and Ramadan. All rituals and ceremonies pertaining to these religious activities that can be dispensed shall be canceled. Proper food handling during *Iftar* (meal served at the end of the day during Ramadan) should be observed and mass gathering for *Iftar* shall be disallowed. *Iftar* should be celebrated inside the privacy of residences.

LOCAL PRICE COORDINATING COUNCIL (LPCC)

- v. The LPCC is mandated to ensure that the price freeze is implemented and that those guilty of profiteering shall be reported for cancellation of business permit and padlocked for indefinite closure;
- w. The LPCC is mandated to enforce Section 6 of RA 7581 The Price Act and all other provisions therein, unless otherwise prohibited by the President. Information on the prices of basic commodities must be made available to the public everyday through all information channels;
- x. The LPCC must ensure that illegal acts of price manipulation shall be reported for cancellation of business permit and padlocked for indefinite closure;

- y. Everyone is enjoined to review and abide by the DOH advisory pertinent to their organization:

For workplace — DOLE Labor Advisory #4 Series 2020 and DOH Dept. Memo 2020-0056

For Hospitals — DOH Dept. Memo 2020-0035

For residential communities — DOH Dept. Memo 2020-0059

For schools — DOH Dept. Memo 2020-0055 and DepEd Memo 15 s. 2020

For hotels and other similar establishments — DOH Dept. Memo 24. 2020-0057

- z. Do not Panic.

aa. Avoid crowded places.

bb. Avoid unnecessary travels outside of Bayugan City.

cc. If you are unwell, DO NOT GO TO WORK, DO NOT TRAVEL. Seek medical attention immediately. Provide accurate medical history to your doctors.

dd. Additional Prevention Actions: <https://www.cdc.gov/.../2019-.../about/prevention-treatment.html>


- Avoid close contact with people who are sick.
- Avoid touching your eyes, nose, and mouth.
- Stay home when you are sick.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash.
- Clean and disinfect frequently touched objects and surfaces using a regular household cleaning spray or wipe.
- Follow recommendations for using a facemask:
 - ✓ Do not recommend that people who are well/healthy wear a facemask to protect themselves from respiratory diseases, including COVID-19.
 - ✓ Facemasks should be used by people who show symptoms of COVID-19 to help prevent the spread of the disease to others. The use of facemasks is also crucial for health workers and people who are taking care of someone in close settings (at home or in a health care facility).
 - ✓ Wash your hands often with soap and water for at least 20 seconds, especially after going to the bathroom; before eating; and after blowing your nose, coughing, or sneezing.
 - ✓ If soap and water are not readily available, use an alcohol-based hand sanitizer with at least 60% alcohol. Always wash hands with soap and water if hands are visibly dirty.

SECTION 3. SANCTIONS AND PENALTIES. – Any violation or infraction of the lawful directives and orders emanating from the duly designated authorities shall be punished in accordance with law and all applicable rules and regulations related thereto.

SECTION 4. REPEALING CLAUSE. All other existing orders or issuances inconsistent with this Executive Order are hereby revoked and/or rescinded accordingly.

SECTION 5. EFFECTIVITY. This Order shall take effect immediately.

Done this 10th day of March 2020, at Bayugan City, Agusan del Sur, Philippines.


KIRK A. ASIS
City Mayor